

# Create new print signer

This action requires the "**create print signer**" permission.

New print signers can be created through the [Create new print signer](#) form.

There can be only one print signer of a document type's template active at any given time.

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## Add new print signer

— Basic information

DOCUMENT TYPE Document type	SIGNER ⓘ Signer
ACTIVE FROM dd. mm. yyyy	ACTIVE UNTIL dd. mm. yyyy
TEMPLATE Template	RELATED TEMPLATE Related template

Invalid fields

After save, create another Save

The selected "**Signer**" can be any existing user, but the user **must have a signature set on their profile**, otherwise the only thing, shown on the print will be their full name and department.



## Duplicate print signer

Basic information

DOCUMENT TYPE Serials	SIGNER John Doe, john.doe@jd.com
ACTIVE FROM 01. 10 . 2025	ACTIVE UNTIL 31. 10 . 2024
TEMPLATE default	RELATED TEMPLATE Related template

The active to must be a date after active from. CLEAR CLEAR ALL

There was a problem creating record. CLEAR CLEAR ALL

After save, create another Save

Revision #4

Created 2024-10-14 13:07:38 UTC by Admin

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