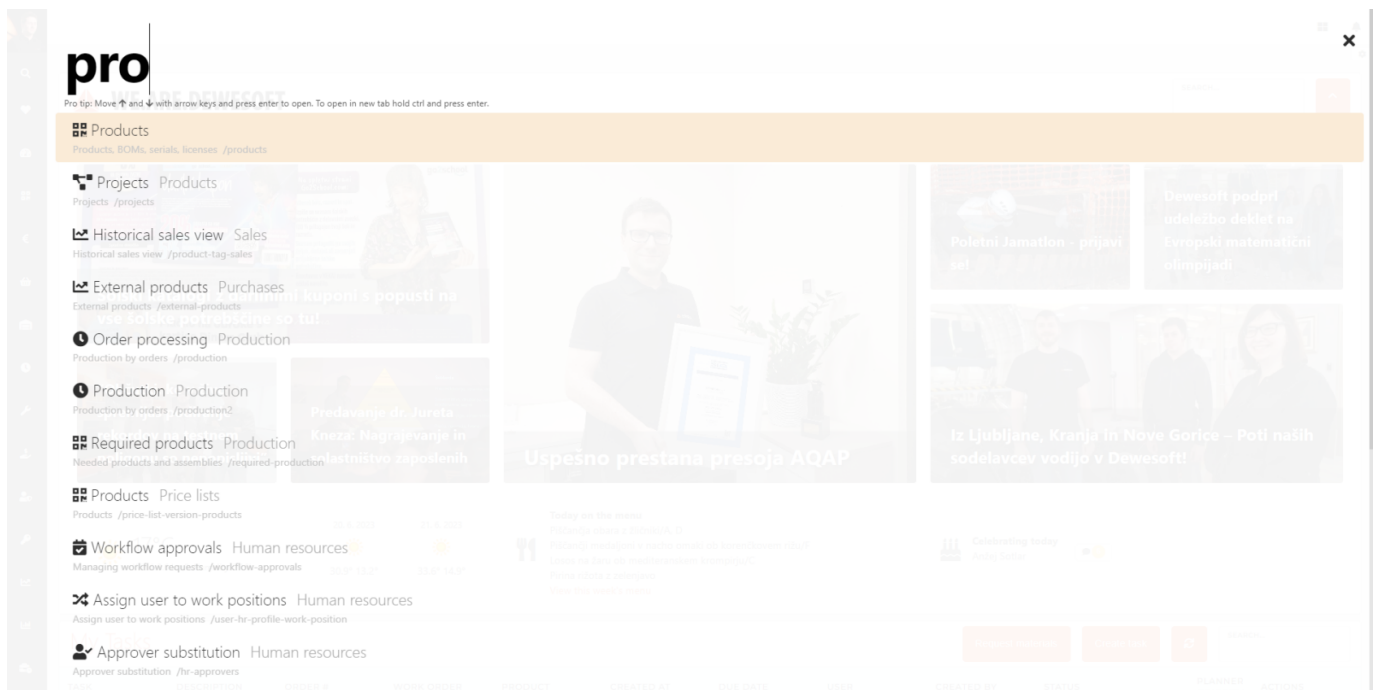# Search

The two icons above navigation in menu are used for quicker navigation through the ERP and for globally searching through it's data.
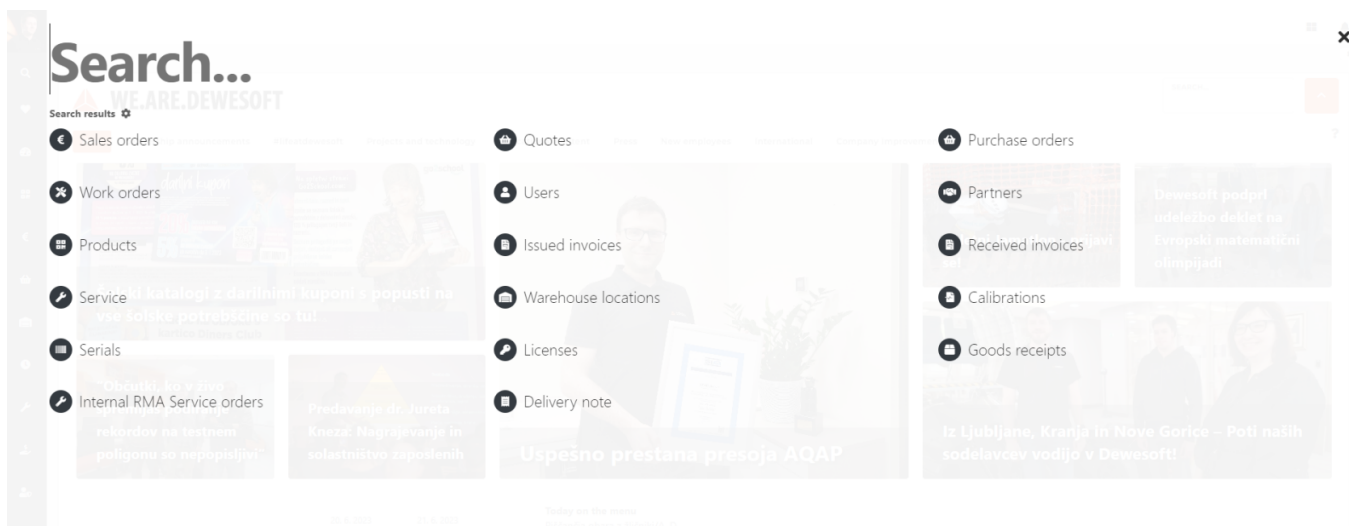

GoTo menu

Clicking the running man button opens up an overlay, where you can search through available pages to find where you want to go quicker. This overlay can also be opened by pressing the " **CTRL + K** " shortcut.
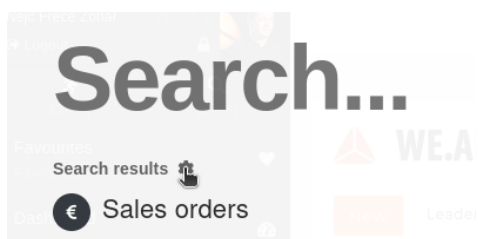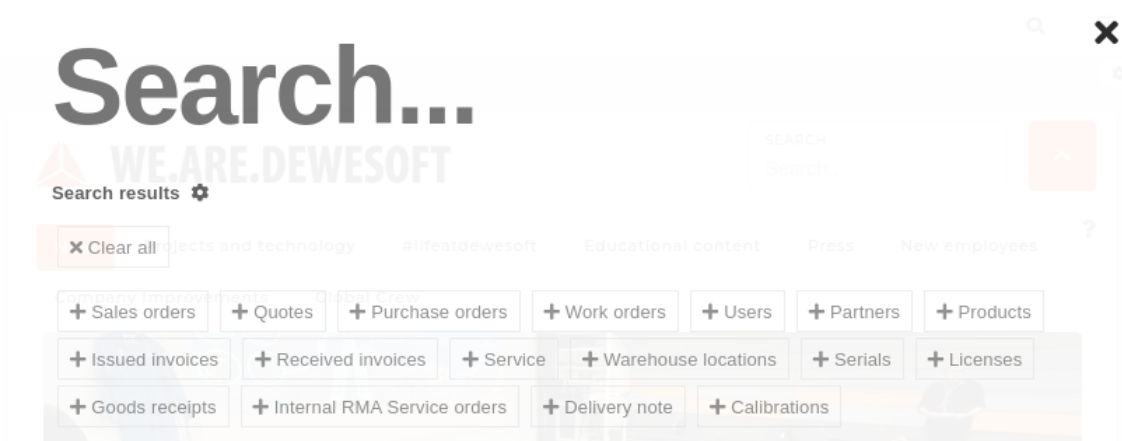

Global search

Clicking the magnifying glass button opens up the global search overlay, where you can search for items by document numbers, names, ... This overlay can also be opened by pressing the " **CTRL + S** " shortcut.

Clicking this icon opens up a list of available search results. Each of these can be added to the user's global search panel by clicking on them. Users can also remove all result sections at once by clicking the "Clear all" button.

Revision #8
Created 21 March 2024 12:43:41 by Admin
Updated 17 December 2024 12:43:28 by Admin