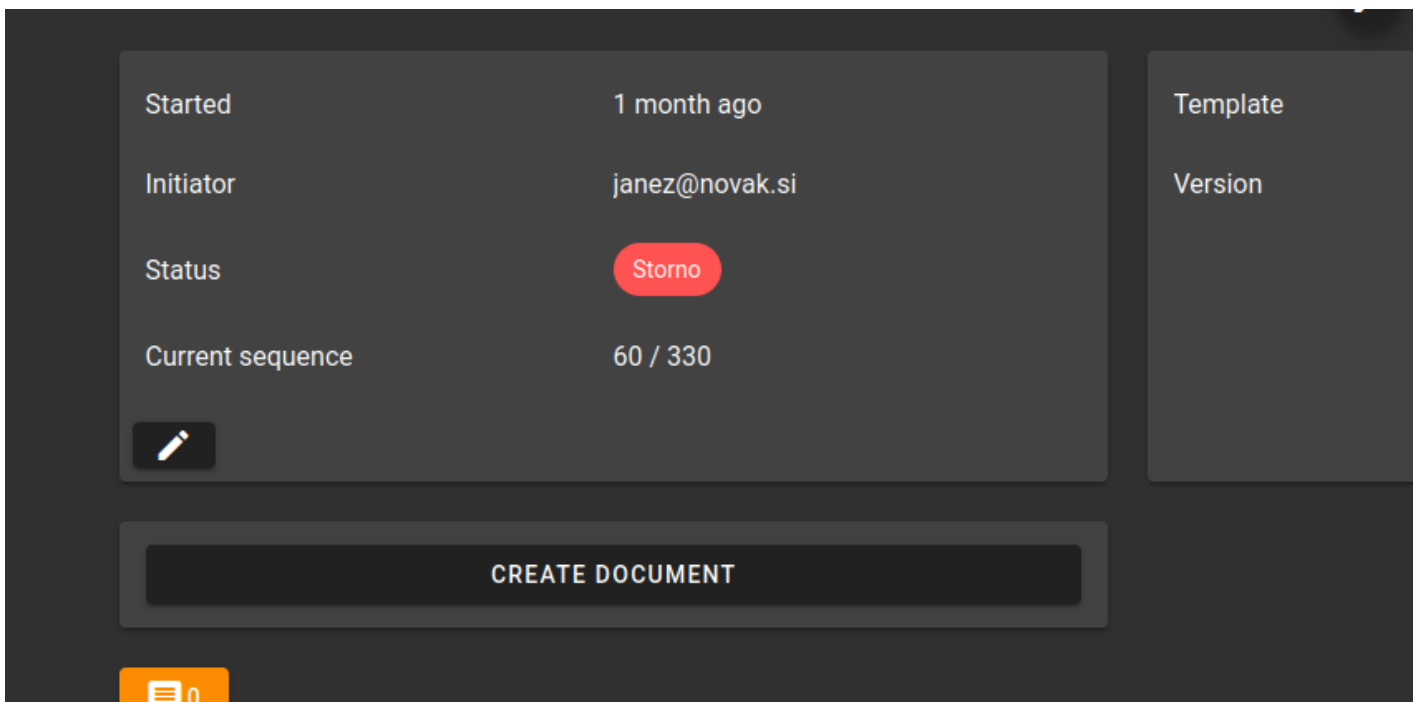


HR troubleshooting: Business trip

When a **process** in the Process Manager is set to **storno**, the attendance request in HR dashboard has to be manually deleted.

The attendance request has to be deleted in [HR dashboard](#).



To delete the problematic business trip attendance request, find the red car icon with the red background and click on it.

HR Dashb

HR da

FILTER BY DE

CHOOSE EMP

All

SHOW ALL

Cowd

Are you sure?

Confirm

Cancel

APPROVED

Process is still in

Open in process manager

Add request

	5.6	6.6	7.6	8.6	9.6	10.6	11
Janez Novak							

When a tool-tip with the details of the attendance request is shown, click on the **"trash"** button to begin its deletion. When shown, click the confirmation button to delete the business trip attendance request.

Revision #6

Created 2024-05-27 12:34:37 UTC by Admin

Updated 2026-03-10 10:04:41 UTC by Nejc