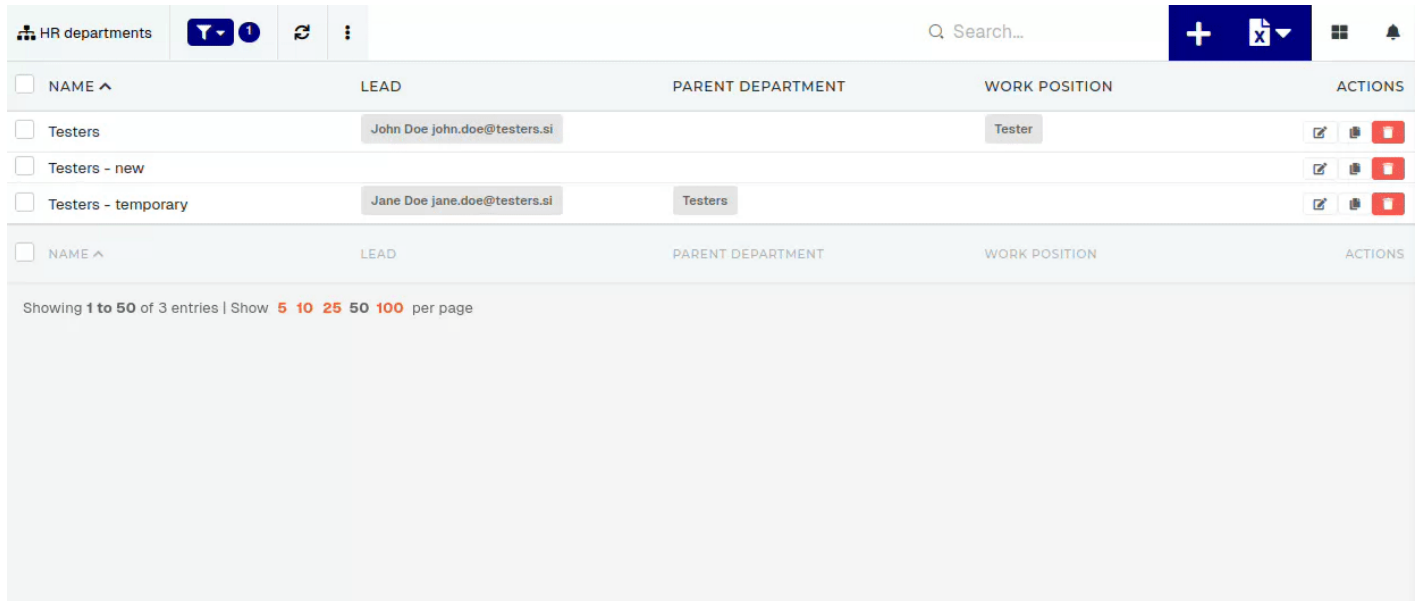


# Create new HR department

This action requires the "**Create new hr department**" permission.

To create a new hr department, click the "+" button, this will redirect you to the "[Create new HR department](#)" form.



The screenshot shows a table titled "HR departments" with a search bar and a "+ Add" button. The table has columns for "NAME", "LEAD", "PARENT DEPARTMENT", "WORK POSITION", and "ACTIONS". There are three rows of data:

<input type="checkbox"/>	NAME ^	LEAD	PARENT DEPARTMENT	WORK POSITION	ACTIONS
<input type="checkbox"/>	Testers	John Doe john.doe@testers.si		Tester	
<input type="checkbox"/>	Testers - new				
<input type="checkbox"/>	Testers - temporary	Jane Doe jane.doe@testers.si	Testers		

Below the table, it says "Showing 1 to 50 of 3 entries | Show 5 10 25 50 100 per page".

When creating a new HR department, at least the **department name** and **lunch time** must be added.

Department name should be a unique one, in order to more easily differentiate between departments, while **lunch time** must be in a **format of HH:MM** (e. g. 12:00).

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