

# Business trip

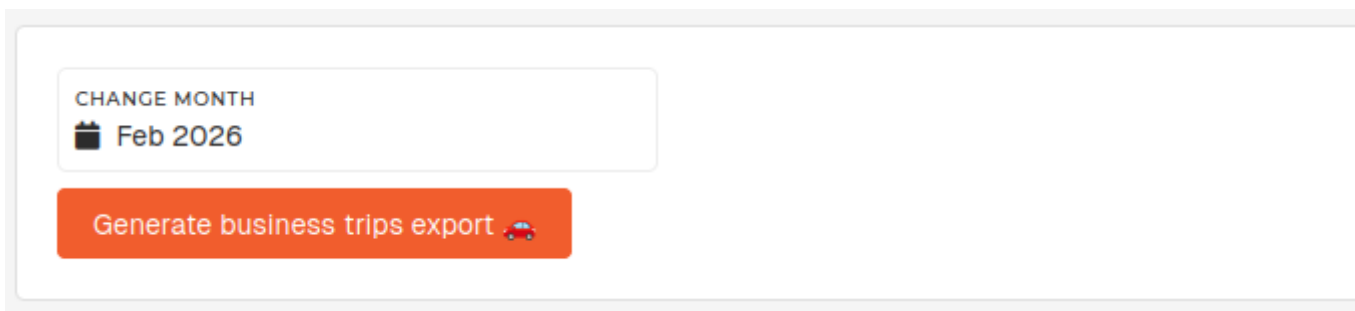
The [business trip tab](#) displays the business trip export for selected month.

The generated business export lists details (e.g. employee, travel vehicle, vehicle registration number, departure date and time, arrival date and time...) for all employee business trip in the selected month.

This export is used during salary calculation.

## Generate business export for month

To generate this export, select the month in a year and click the "**Generate lunch export for month**" button.



The screenshot shows a user interface for generating a business trip export. It features a white input field with the text "CHANGE MONTH" and a calendar icon next to "Feb 2026". Below the input field is a prominent orange button with the text "Generate business trips export" and a small car icon.

The export may take more time to generate. If the export generation takes too long, it will be generated in the background and sent to your email.

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