

# Overview

HR reporting page lists formatted exports of information in the HR module. The page is located in the HR module under [HR reporting](#).

HR reporting contains reports, used in salary calculations, business trip handling and attendance checks.

The screenshot shows the HR reporting interface. At the top, there is a navigation bar with the title "HR reporting" and a menu icon. Below the navigation bar, there are five main tabs: "Salary export" (highlighted with a blue background and a dollar sign icon), "Business trip" (with a car icon), "Employees" (with a person icon), "Lunch info" (with a burger icon), and "Attendance report" (with a calendar icon). The "Salary export" section contains a "CHANGE MONTH" dropdown set to "Mar 2026", an "EMPLOYMENT TYPE EXPORT" section with a radio button for "EMPLOYEES" selected, a "CUSTOMIZE EMPLOYEES SELECTION" checkbox, and a "CHOOSE ACCOUNTING PROGRAM" dropdown set to "BC". A "Generate" button is at the bottom of this section. The "Custom export" section contains a "CHANGE MONTH" dropdown set to "Feb 2026", checkboxes for "CHANGED SALARIES" (checked) and "VACATION REPORT" (unchecked), and a "Generate export" button. Below the "Salary export" section, there is a "Master lock events in selected month" section with a "Lock" button. At the bottom, there is a "History for March" section.

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