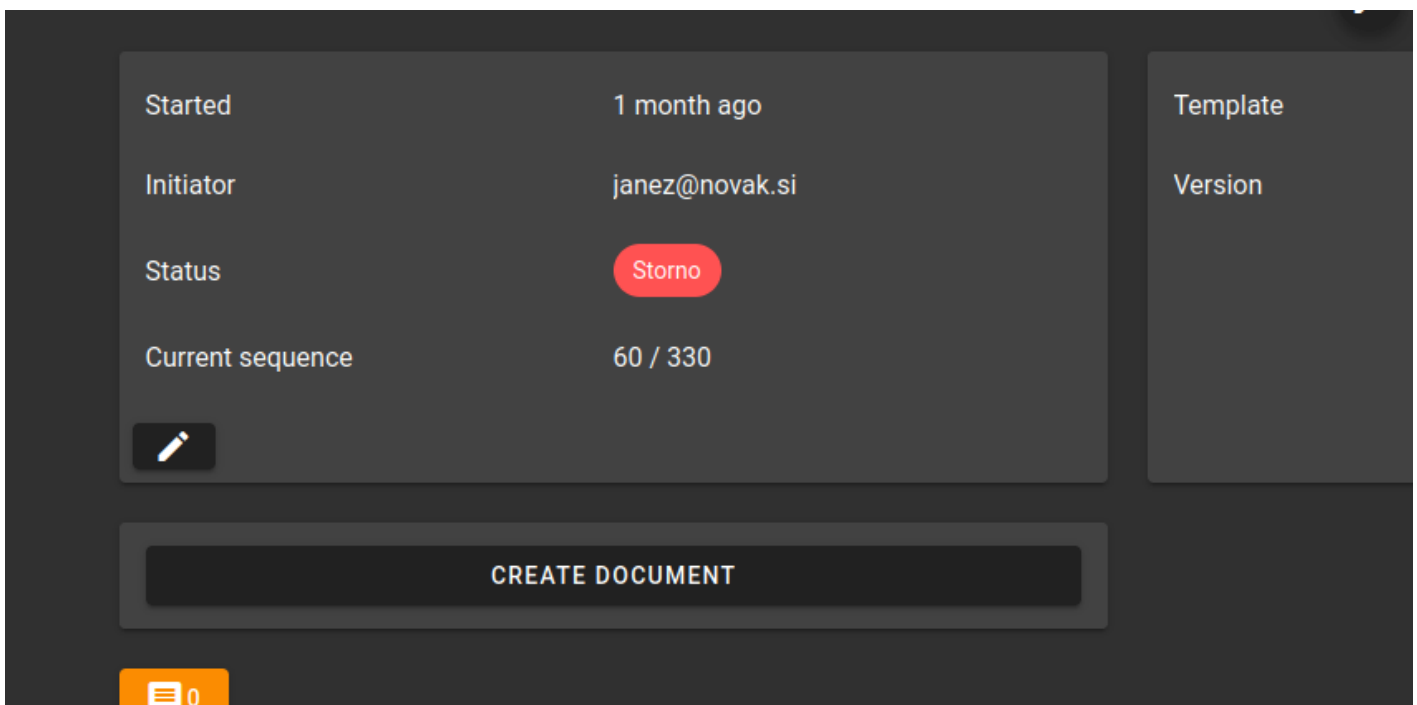


# HR troubleshooting:

## Business trip

When a **process** in the Process Manager is set to **storno**, the attendance request in HR dashboard has to be manually deleted.

The attendance request has to be deleted in [HR dashboard](#).



To delete the problematic business trip attendance request, find the red car icon with the red background and click on it.

HR Dashb

# HR da

FILTER BY DE

CHOOSE EMP

All

SHOW ALL

Cowd

Are you sure?

Confirm

Cancel

Prev

CH

Add request

5.6 6.6 7.6 8.6 9.6 10.6 11

Janez Novak

Službena pot - potni nalog

1. 6. 2024

Description: Goni Poni rezervacija Golf2

Open in process manager

APPROVED

Process is still in

✓ ✓ ✓ ✓ ✓

☀ ☀

When a tool-tip with the details of the attendance request is shown, click on the **"trash"** button to begin its deletion. When shown, click the confirmation button to delete the business trip attendance request.

Revision #5

Created 27 May 2024 12:34:37 by Admin

Updated 28 June 2024 11:37:31 by Admin