

Update work position

This action requires the "**update work position**" permission.

Home / Delavec

Basic information Authorization info

Basic information

WORK POSITION *
Delavec

WORK POSITION INTERNATIONAL TITLE *
Worker

LEAVE BONUS *
0

PARENT WORK POSITION
Parent work position

IS PARENT
☐ NO

MARS CODE
Mars code

Hr departments

HR DEPARTMENTS
+ Add new

Work equipment

Save



Through the update form, you can manage:


- **Name** and **international title** of the work position:
 - If the work position does not have a different international title, it can be the same as the name.
- **Leave bonus:**
 - Set the amount of **extra** leave days that employees with this work positions get.
- **Parent work position:**
 - Set which work position this is a subset of (used when a work position can be present in multiple departments)
 - When this is the case, one parent work position is created, and then work positions for specific departments are derived from it.
- **Is parent:**
 - Set work position as a parent work position. Only work positions with this option **checked** can be selected as parent work positions.
- **Mars code:**
 - .
- **HR department:**
 - Work positions need to be linked to HR departments in order to be assignable to users.

Hr departments

HR DEPARTMENTS

HR DEPARTMENT 05 - Marketing, 10	FROM 01. 05 . 2025	TO 31. 01 . 9999
-------------------------------------	-----------------------	---------------------

 Duplicate  Remove

 Add new

Work equipment

A work position must be connected to a HR department in order to be assignable.

When a work position is moved from one department to another, you can set the "To" date on the old department link and add a new one. The new one will then automatically become active.

Active links to departments must have the **"To"** dates set in the **future**.

Revision #3

Created 15 May 2025 08:45:23 by Doc Administrator

Updated 15 May 2025 11:39:05 by Doc Administrator