Cancel an issued invoice

If invoice has already been issued and sent to customer, you need to issue a new credit note. You should not modify already sent invoices!
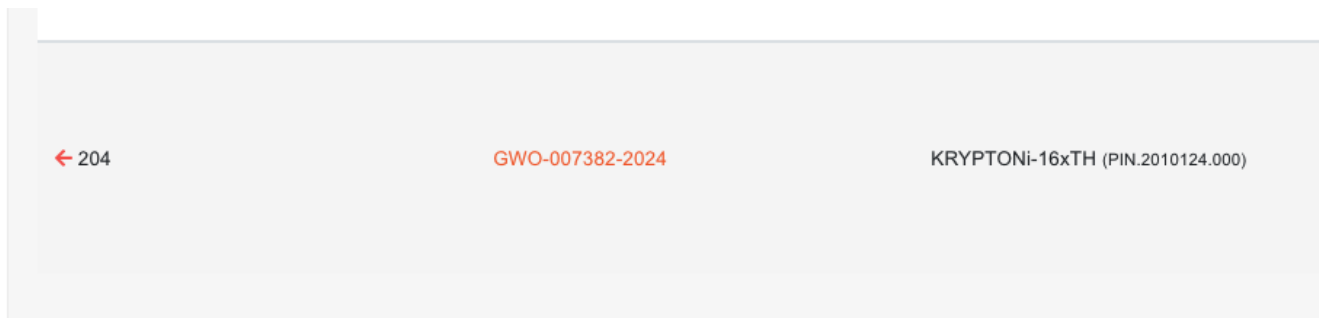
1. Open the problematic **issued invoice** and remove all of its **items**.
2. Update the **shipping** and **financing** costs to **zero**.
3. Change status of the **issued invoice** to **canceled**.
4. Change invoice's **delivery note** status to **canceled.**
5. Delete **shipping list**:

6. Delete **packing list** (flow is the same as for deleting shipping list)
7. Go to the **Packing work order** and open it's **material flow.**
8. Find all of the write-off documents:

9. Open each write-off and cancel it (this will remove write-off transactions from database):

10. Material is now back on packing work order. Do with it what is necessary.