Roles

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- Create a new role
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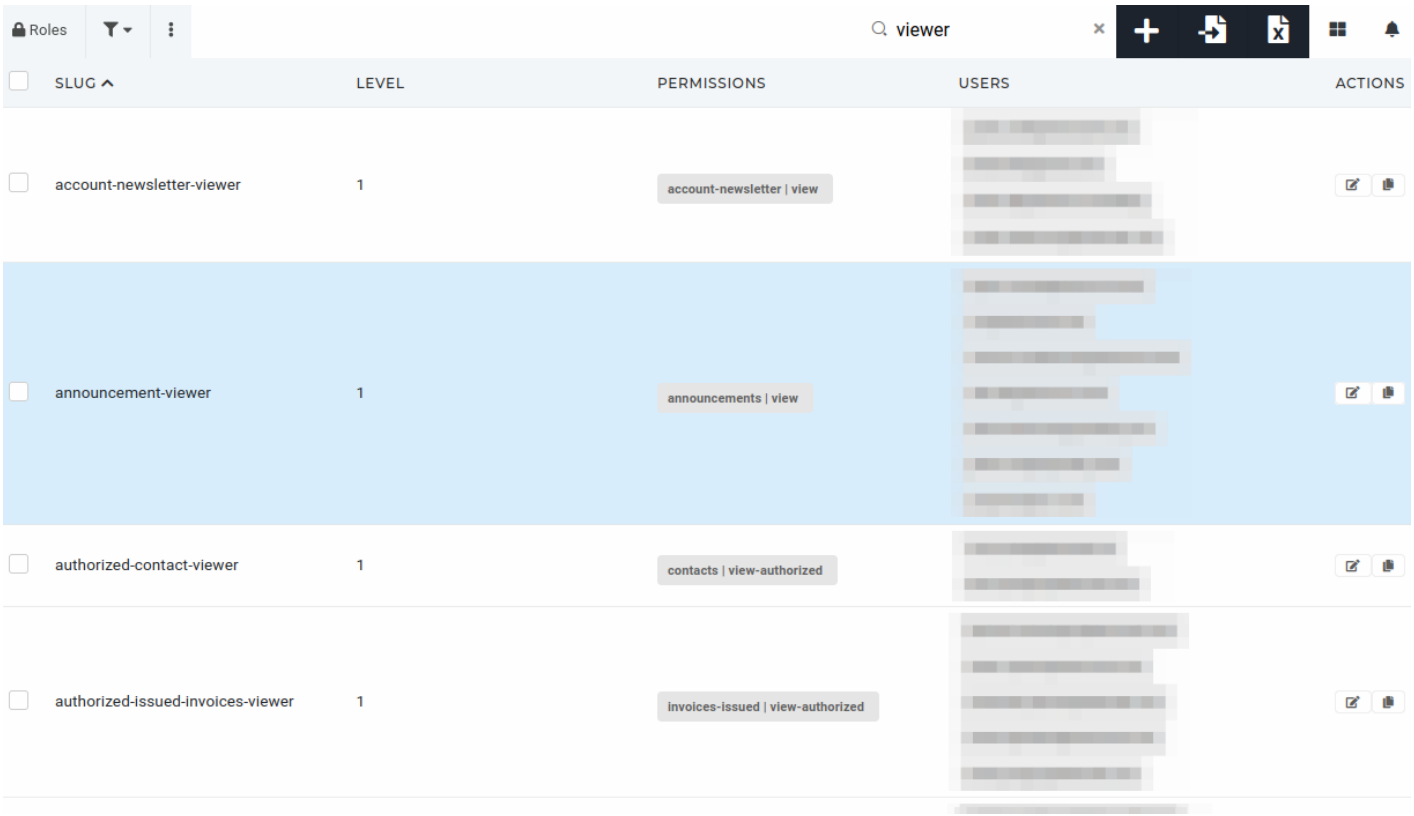
- Delete role(s)

Overview

Roles are used in the ERP system to determine user's role in the company.

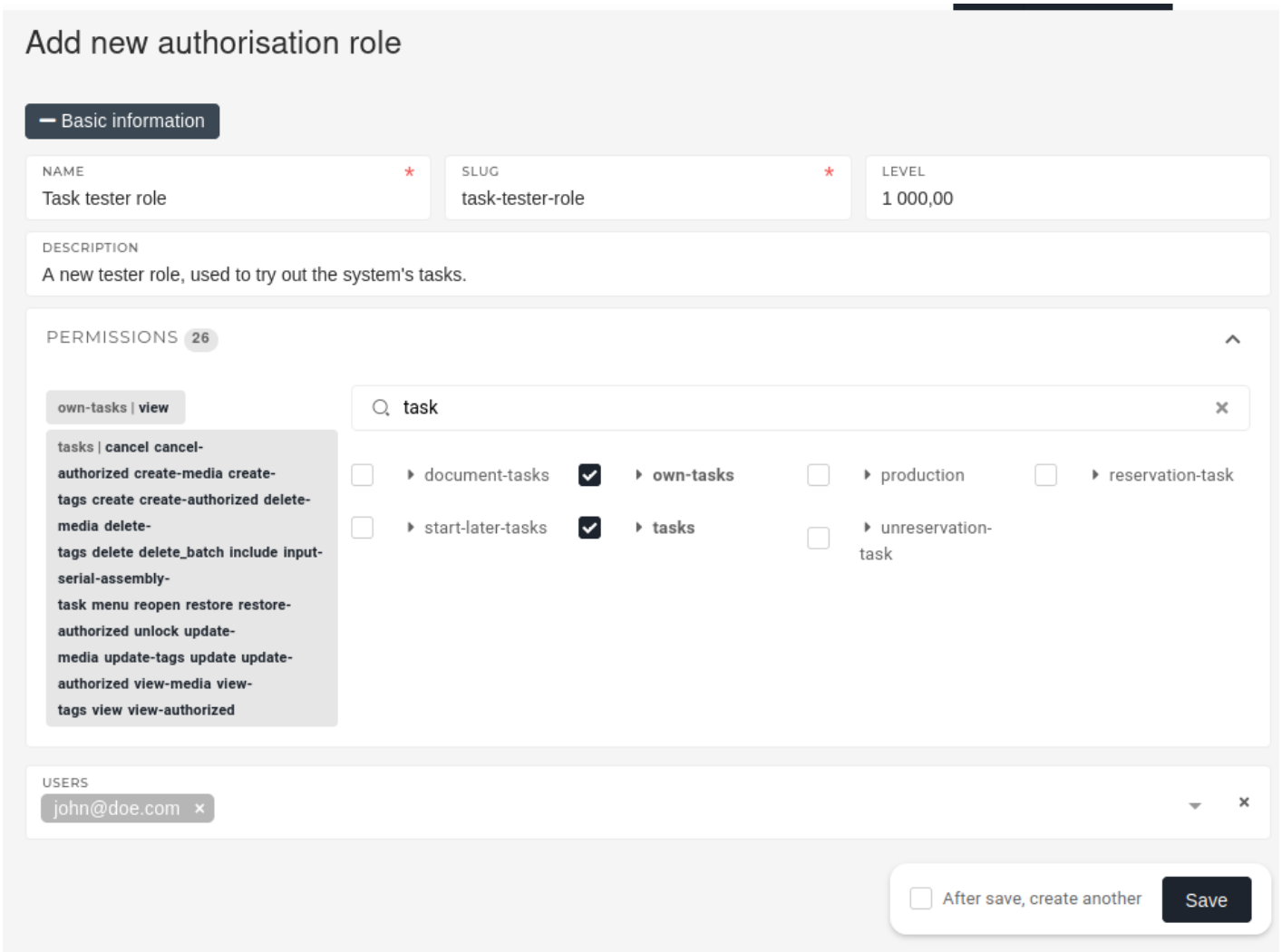
> Roles are used to group sets of permissions, that are required for performing a task or general ERP use.



Create a new role

To create a new role, click the "**+**" button above the "Roles" table, to navigate to the "Create new authorization role" form.

On the form, fill out the required fields and click save to add a new role.



- **Name**
  - Select a descriptive name for the role (eg. a work position, like **Department Lead**)
- **Slug**
  - Is used to identify the role throughout the ERP. Is usually formatted role name (eg. **department-lead**)

- **Level**
  - A role's level is used to determine it's priority over other roles. Roles with higher priority overrule roles with lower levels.

- **Description**
  - Is not required, but it's highly encouraged that it be added. Used to further explain the roles purpose.

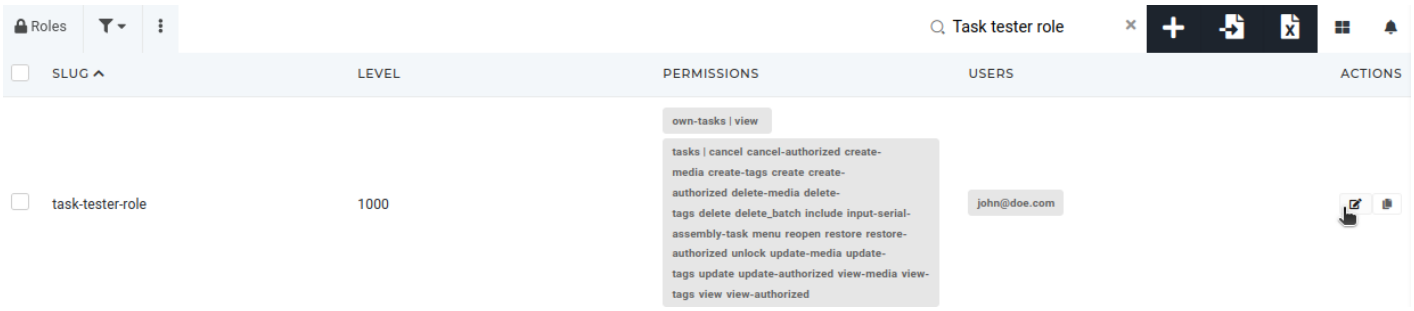
- **Permissions**
  - Select, which permissions are attached to this role.

- **Users**
  - You can list users, that will have this role here, and it will be assigned to them automatically after role is created.

Update an existing role

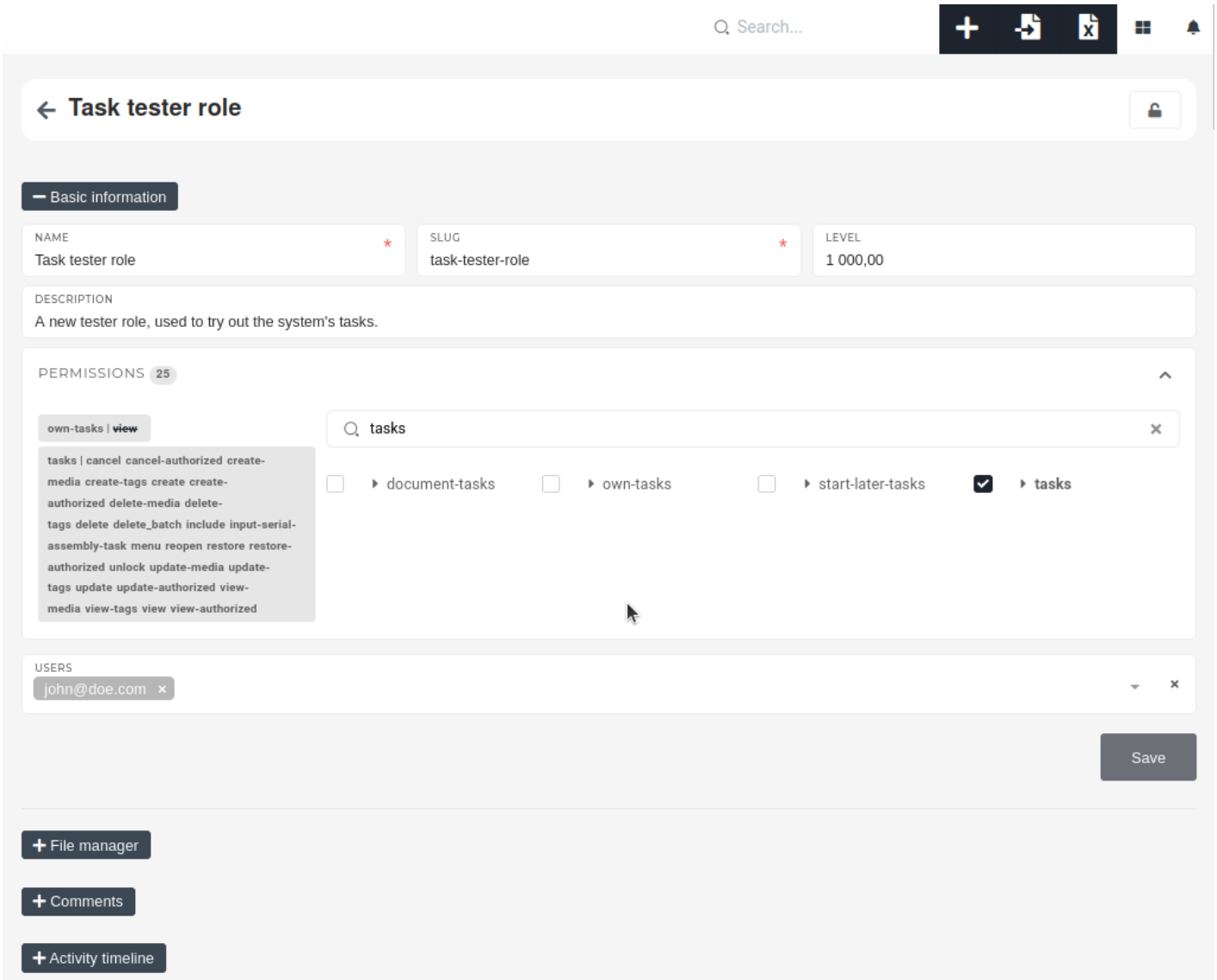
> Roles should be updated only be people, who know their purpose, as deleting a role that is required for a certain tasks will stop users form performing those tasks.

To edit an existing role, find it in the roles table and click on its **"Edit"** button.

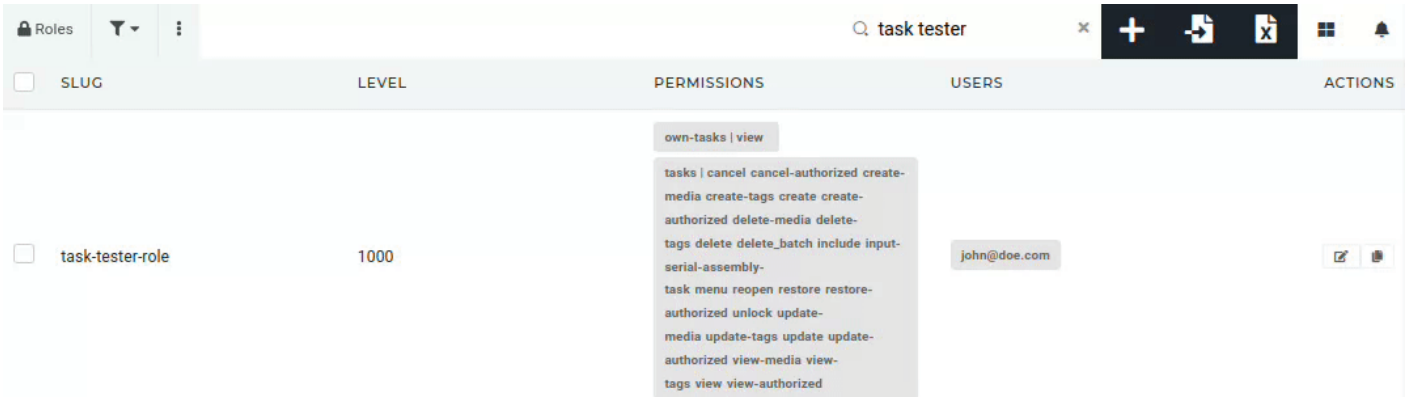


On the role's page, you can update its name and description, its assigned permissions and manage users, that have this role.

> It is not recommended to update a role's slug, as it may be used for programmatic access control.


Search...
Task tester role
Basic information
NAME
Task tester role
SLUG
task-tester-role
LEVEL
1 000,00
DESCRIPTION
A new tester role, used to try out the system's tasks.
PERMISSIONS 25
own-tasks | view
tasks | cancel cancel-authorized create-media create-tags create create-authorized delete-media delete-tags delete delete_batch include input-serial-assembly-task menu reopen restore restore-authorized unlock update-media update-tags update update-authorized view-media view-tags view view-authorized
tasks
document-tasks
own-tasks
start-later-tasks
tasks
USERS
john@doe.com
Save
File manager
Comments
Activity timeline

Delete role(s)

> Roles should only be deleted by people, who understand the role's purpose and know it's uses.

To delete a role, find it in the "Roles" table and tick its checkbox. Then click and confirm the **"Trash"** button, that appears above the table.