

# Stock initials

- Initial stock

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To insert initial stock in menu select **Warehouses** -> **Stock initials** -> button **+** on the right top side

The screenshot shows the 'Create initial stock' form. Red arrows and numbers 1 through 6 highlight specific fields:

- 1: Points to the 'DOCUMENT TYPE' dropdown menu, which is currently set to 'Stock Initial'.
- 2: Points to the '+ Add new' link below the 'PRODUCT' column header.
- 3: Points to the 'WAREHOUSE LOCATION' field, which contains 'Sportello 1H'.
- 4: Points to the 'QUANTITY' field, which contains '1'.
- 5: Points to the 'AMOUNT' field, which contains '5'.
- 6: Points to the 'SERIAL NUMBERS' field, which is currently empty.

The form also includes sections for 'Basic information' (with fields for 'STOCK TRANSACTIONS DATE' and 'BOOKING DATE'), 'Items' (a table with columns: PRODUCT, WAREHOUSE LOCATION, QUANTITY, AMOUNT, DESCRIPTION, SERIAL NUMBERS), and 'Error information' (with fields for 'ERROR DATE' and 'DESCRIPTION'). A 'Save' button is located at the bottom right, with an option 'After save, create another'.

1. Select **Stock initial**
2. Find and select **product/material/reselling**
3. Select **warehouse location**
4. Quantity (if serials, quantity needs to match number of serials inserted later)
5. Amount **per piece**
6. If product/material/reselling is **tracked by serials**, you need to insert them here