

Initial stock

To insert initial stock in menu select **Warehouses** -> **Stock initials** -> button **+** on the right top side

The screenshot shows the 'Create initial stock' form with the following sections and fields:

- Basic information:**
 - DOCUMENT TYPE: Stock Initial (indicated by arrow 1)
 - STOCK TRANSACTIONS DATE: 27. 11. 2024
 - DOCUMENT NO.: Enter document number
 - STATUS: Select status
 - BOOKING DATE: dd. mm. yyyy
- Items:**

PRODUCT	WAREHOUSE LOCATION	QUANTITY	AMOUNT	DESCRIPTION	SERIAL NUMBERS
MAT.0000001.000, WIRE	Sportello 1H	1	5	Empty	

Below the table is a '+ Add new' button (indicated by arrow 2).
- Error information:**
 - ERROR DATE: dd. mm. yyyy
 - DESCRIPTION: Enter description

At the bottom right, there is a checkbox 'After save, create another' and a 'Save' button.

Numbered red arrows indicate the following steps:

1. Select **Stock initial** (points to DOCUMENT TYPE)
2. Find and select **product/material/reselling** (points to PRODUCT)
3. Select **warehouse location** (points to WAREHOUSE LOCATION)
4. Quantity (if serials, quantity needs to match number of serials inserted later) (points to QUANTITY)
5. Amount **per piece** (points to AMOUNT)
6. If product/material/reselling is **tracked by serials**, you need to insert them here (points to SERIAL NUMBERS)

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2. Find and select **product/material/reselling**
3. Select **warehouse location**
4. Quantity (if serials, quantity needs to match number of serials inserted later)
5. Amount **per piece**
6. If product/material/reselling is **tracked by serials**, you need to insert them here

Revision #2

Created 27 November 2024 06:24:15 by Admin

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