

# Initial stock

To insert initial stock in menu select **Warehouses** -> **Stock initials** -> button **+** on the right top side

The screenshot shows the 'Create initial stock' form with the following fields and annotations:

- Basic information:**
  - DOCUMENT TYPE: Stock Initial (Arrow 1)
  - STOCK TRANSACTIONS DATE: 27. 11. 2024
  - DOCUMENT NO.: Enter document number
  - STATUS: Select status
  - BOOKING DATE: dd.mm. yyyy
- Items:**

PRODUCT	WAREHOUSE LOCATION	QUANTITY	AMOUNT	DESCRIPTION	SERIAL NUMBERS
MAT.0000001.000.WIRE	Sportello 1H	1	5	Empty	

  - + Add new (Arrow 2)
  - PRODUCT (Arrow 2)
  - WAREHOUSE LOCATION: Sportello 1H (Arrow 3)
  - QUANTITY: 1 (Arrow 4)
  - AMOUNT: 5 (Arrow 5)
  - SERIAL NUMBERS (Arrow 6)
- Error information:**
  - ERROR DATE: dd.mm. yyyy
  - DESCRIPTION: Enter description

Buttons:  After save, create another, Save

1. Select **Stock initial**
2. Find and select **product/material/reselling**
3. Select **warehouse location**
4. Quantity (if serials, quantity needs to match number of serials inserted later)
5. Amount **per piece**
6. If product/material/reselling is **tracked by serials**, you need to insert them here

Revision #7

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